



## Kettering Hockey Club Executive Committee

### Draft Minutes of Meeting 27<sup>th</sup> March 2018 at clubhouse

Item	Minutes	Action by	Actioned
<b>Present</b>	Jaime Cox (JC), Barry Coe (BC), Claudia Ringrose (CR), Mark Hawkins (MH), Amy March (AM) Tom Sellers (TS)		
<b>Apologies</b>	Liz Metcalfe (LM), Jean Smith (JS)		
<b>Matters Arising</b>	3.9 4 <sup>th</sup> team friendlies move to item 10 on next agenda 5.4 Coaching costs moved to item 10 on next agenda 8.3 Mens 7 aside will not run this season – look at for next season. 9.6 Goalkeeping equipment was £80 not £800!		
<b>1. Feedback of actions from previous minutes</b>	1.1 See actioned set of minutes as circulated. 1.2 JC to sign as correct 1.3 All other actions actioned	<b>All JC</b>	<b>Seen Signed by JC</b>
<b>2. Junior Academy Report</b>	2.1 U10 & U12 girls made it to the regionals at Beeston 15th and 29th April. 2.2 From Eddie: 2.2.1 Shez organised year 7 and 8 boys seven a side between Bishops and Brooke Weston, two 7 a side teams involved 40 boys, at least 16 of these are Kettering club members. it looks as though some of the others are keen to be involved more, In the summer months we are hoping to organise more of these games. 2.2.2 Lodge Park have had their tournament, girls are now concentrating on netball, so I stopped coaching there. 2.2.3 Brook Western have had a two weeks holiday. We start this week again. Then come back after Easter. 2.2.4 St Andrews going well		

	<p>2.2.5 Bishop Stopford averaging 20 players, junior practice also well attended.</p>		
<p><b>3. Senior performance Report</b></p>	<p><b>3.1 Men's Section Report – also see separate attached report for full details</b></p> <p><b>3.1.1 1st Team:</b></p> <p>3.1.2 Two games to play and currently 1 point behind the leaders – a win v March will secure second place and promotion</p> <p><b>3.2 2nd Team:</b></p> <p>3.2.1 Promotion not quite yet secured, however fantastic season</p> <p>3.2.2 Training well planned and executed, one blip addressed for next season</p> <p>3.2.3 Positive attitude great results helped by players from last seasons 1s.</p> <p>3.2.4 Away form not as good as home form, availability, umpiring and selection all had an impact</p> <p>3.2.5 Numbers could be better at training as well as arriving on time</p> <p>3.2.6 Umpiring – comment from Ricky</p> <p><b>3.3 3rd Team:</b></p> <p>3.3.1 Goals met, target of top 4 exceeded</p> <p>3.3.2 Some youngsters able to step up to 2s and 1s</p> <p>3.3.3 Didn't resort to taking strongest players from 4s</p> <p>3.3.4 Players enjoyed the hockey</p> <p><b>3.4 4th Team:</b></p> <p>3.4.1 Fulfilled all fixtures, unlike other teams in the league</p> <p>3.4.2 Will not finish bottom of the league</p> <p>3.4.3 Competitive if fielding strongest team</p> <p>3.4.4 Morale good, numerous characters make it enjoyable</p> <p>3.4.5 Players look forward to games and disappointed if cancelled</p> <p>3.4.6 Uneven availability of players</p> <p>3.4.7 Heavier defeats due to lack of players</p> <p>3.4.8 Lack of ability, experience and vision to score goals</p>		<p><b>3.1.2 Beat March – Guaranteed promotion – one game left v Camb City Vets on Tuesday 3<sup>rd</sup> Apr</b></p> <p><b>3.2.1 Point at St Ives secured Championship – will go to 4NW next season</b></p> <p><b>3.3.1 2nd in League – possibility of promotion still but depends on League structure</b></p> <p><b>3.4 Successful inaugural season</b></p>

	<p>3.4.9 Not consistent squad, more experienced players moving positions</p> <p>3.4.10 Keep players motivated</p> <p><b>3.5 Ladies Section Report</b></p> <p>3.6 <b>Ladies 1sts</b> – Not in relegation battle. Juniors being utilised and playing well. Great win over rivals Towcester. Full squad not always available. Lost last 4/5 games potential finish bottom half of table. Some issues within the squad.</p> <p>3.7 <b>Ladies 2nds</b> – Very well organised. Play as a team, enjoy their hockey. No issues. Currently top of the table. Guaranteed runners up, win last game and will be crowned champions.</p> <p>3.8 <b>Ladies 3rds</b> – Playing good hockey, narrow defeats. Players coming up from 4s fitting in well. Supplying good youngsters to 2s as required. In relegation battle. Full squad not always available. Goal scoring been an issue all season, league table doesn't lie.</p> <p>3.9 <b>Ladies 4ths</b> – Captains working well with coach. Large squad so ample cover. Coach able to call on youngsters when needed. Good young players coming through. Back to hockey ladies improved. No real heavy defeats in 2<sup>nd</sup> half of season. Will not finish bottom. Enjoying their hockey. Better results in friendlies than league. Not consistent squad. Back to hockey needs addressing in the future.</p>		<p><b>3.6 Mid table</b></p> <p><b>3.7 Win against Earls Barton Guarantees title – will go the Feeder East but will need support from whole of Club.</b></p> <p><b>3.8 Have one game to go to avoid relegation but have to beat Daventry.</b></p> <p><b>3.9 Results have been great since Christmas – will finish 4<sup>th</sup> in League</b></p>
<p><b>4. Operations Report</b></p>	<p>4.1 Social events:</p> <p>4.1.1 BINGO NIGHT Saturday 30th September £540</p> <p>4.1.2 HALLOWEEN PARTY Saturday 28th October £265</p> <p>4.1.3 CHRISTMAS PARTY Saturday 9th December £101.79</p> <p>4.1.4 QUIZ NIGHT Saturday 27th January £445.00</p> <p>4.1.5 RACE NIGHT Saturday 24th February £481.50</p> <p>4.1.6 Fundraising:</p> <p>4.1.7 Marathon £525.00+</p> <p>4.1.8 Music Magpie £20.00</p>		

	<p>4.1.9 To follow:</p> <p>4.1.10 Cash back on kit sales £400.00+</p> <p>4.1.11 Easyfundraising £600.00+</p> <p>4.1.12 Total £3378.29</p> <p>4.2 Dinner Dance:</p> <p>4.2.1 100 tickets handed out to date (24/03/18) No information returned by the men’s teams regarding food allergies etc otherwise going well. 10 places left</p> <p>4.2.2 Jan, Jean and JC to present checks to charities</p> <p>4.2.3 Magnum of prosecco for each promoted side</p> <p>4.2.4 Team of the Year – Magnum of prosecco</p> <p>4.2.5 Easyfundraising – Magnum of prosecco</p> <p>4.2.6 Flowers for President</p> <p>4.2.7 Order for Evening – All food – then charity cheques - then team awards - Club awards</p> <p>4.2.8 Action point – JC to talk to Jean re speech that just thanks people and doesn’t cover the whole season</p> <p>4.2.9 LM to email captains that extra awards are not to be given at the dinner but can be given on their own table at the dinner but will not be ‘presented’. Each Captain can hold court as it were on their own table.</p> <p>4.2.10 Mens goalscorer won’t be sorted until M1 game next week.</p> <p>4.3 Dug-out covers:</p> <p>4.3.1 Queries were raised over the suitability of the covers sourced by the sub-committee – we believe these concerns have been answered and we will go with PVC covers with mesh inserts on the back and sides if the executive committee are happy with that. Bibby has samples if still not sure – these include samples of the mesh which we were always intending to use on the back.</p> <p>4.4 Questionnaire:</p>	<p>JR, JS, JC</p> <p>TS, JC</p> <p>TS, JC</p> <p>TS, JC</p> <p>CR</p> <p>JC, JS</p> <p>LM</p> <p>TS</p> <p>LM</p>	<p><b>4.3 LM to send photo of sample to exec</b></p>
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	<p>4.4.1 We would like feedback from membership and would like a questionnaire to be sent out to all members. Not too many direct questions just “What have we done well” “What could we have done better” and suggestions for the way forward.</p> <p>4.5 75+ Tournament 6th 7th &amp; 8th April:</p> <p>4.5.1 Help desperately needed – at the moment looks like JR running the café three days on her own as well as playing!!</p> <p>4.6 Trophy engraving:</p> <p>4.6.1 Need to take trophies for engraving on Monday 2nd April (missing still - Grant Carlin x 2 Nathan Thomas and Carla Bennett)</p>	<p>JC</p> <p>BC, LM</p> <p>JR</p>	<p>4.5 BC has put this on website. LM has contacted captains individually and sent gmail. Limited response.</p>
<p><b>5. Treasurer report</b></p>	<p>5.1 Approx £400 loss on the season</p> <p>5.2 Silver FX check back to be taken out of Fundraising – charity will include all other efforts.</p> <p>5.3 Charity amount will be approx. £550 each</p> <p>5.4 Discussion regarding subs for next season</p> <p>5.5 Discussion regarding use of prepayment via an app next season</p>		<p>5.5 TS to investigate Slate and other Apps</p>
<p><b>6. Development plan / progress vs strategy</b></p>	<p>6.1 Development spreadsheet to be reported on by BC</p> <p>6.2 CR said could we block a day out to do Development issues.</p> <p>6.3 Discipline Policy to be put on website</p> <p>6.4 Appeals process – awaiting for reply from Saints</p>	<p>BC</p> <p>CR</p> <p>BC</p> <p>LM</p>	<p>Development plan updated with results of team performance and other things such as JC L3 Umpire/ Dugouts / Deputy Welfare etc. Currently up to date.</p>
<p><b>7. Coaching Cost Analysis</b></p>	<p>7.1 Coaching Cost analysis – New item</p> <p>7.2 Potentially look at extra coach for the Ladies 4/Dev especially if Telf is training at the same time.</p> <p>7.3 BC suggested Dom and possible Ed and Hoggy to help coach L4.</p> <p>7.4 Email sent to be sent to all coaches by CR asking for confirmation that coaches are happy to continue next season.</p> <p>7.5 Need to find out from Bishop how long we need to wait before we have the extra space on Thursday night.</p>	<p>CR</p>	

<p><b>8. Correspondence</b></p>	<p>8.1 <b>World cup forum</b> – LM &amp; TS attended 28.02.18. No response to request for volunteers to form world cup promotion team</p> <p>8.2 <b>GDPR Fact sheet</b> – Received from England Hockey via NCWHA. For further discussion about information management</p>	<p><b>LM</b></p>	<p><b>8.1 limited interest from membership</b></p> <p><b>8.2 put down as a future agenda item</b></p>
<p><b>9. Proposals from sections</b></p>	<p>9.1 <b>EX13-OP10-TS-20.01.18 – Umpire Shirts</b> – Aim to have in place for next season. Need details of eligible umpires.</p> <p>9.2 <b>EX14-OP11-AM-19.02.18 – Dugouts</b> – Further correspondence from Spalding / Barry / Jan and supplier. Samples provided.</p>	<p><b>TS, LM</b></p> <p><b>LM</b></p>	<p><b>9.1 List of Umpires eligible to be supplied before going forward. Send to LM</b></p> <p><b>9.2 LM to send photo of sample to exec</b></p>
<p><b>10. Any other business</b></p>	<p>10.1 <b>Club Trophies</b> – Only 3 trophies outstanding</p> <p>10.2 <b>Club award nominations</b> – List of nominations done and sent to JC.</p> <p>10.3 <b>Meeting dates</b> – Need to set Exec meeting dates throughout summer and next season</p> <p>10.4 <b>Exec Committee positions</b> - JC had been thinking of standing down but has changed his mind and given up Birmingham Counties Ctte position. MH decided he will stay on whilst trying to find a new a junior chair</p> <p>10.5 <b>CUD</b> – JC spoken with David Elworthy - looking at September. It will be a Monday. Any club members register and then claim their £10 back.</p> <p>10.6 <b>AGM</b> – no team reports – teams etc to report to section Chair and JC to summarise at AGM.</p> <p>10.7 <b>Shed</b> – CR queried if all captains had been made aware what items could be left in shed. TS to circulate email.</p> <p>10.8 <b>Summer 7 a side</b> will need first aid kit</p> <p>10.9 <b>New Player Pack</b> - BC showed the new Player Pack. TS talked about formalising the family option of membership. Will put on website under new members.</p>	<p><b>All</b></p> <p><b>All</b></p> <p><b>JC</b></p> <p><b>LM</b></p> <p><b>TS</b></p> <p><b>TS</b></p> <p><b>BC, TS</b></p>	<p><b>10.1 New trophy purchased for Coach of the Year</b></p> <p><b>10.2 List reviewed of Award winners and other decided</b></p> <p><b>10.3 BC to check dates and circulate</b></p> <p><b>10.9 BC created a New Player Pack. It has been ‘trialled’ with a new player</b></p>



	10.10 Bibs - JC bibs are available from Adidas at a reduced price. TS wait until we audit what we have in the shed.	TS	from Wootton and was well received. Put on website.
<b>11. Items for future</b>	11.1 Training night / configuration review for next season 11.2 Captain and coaches changes for next season 11.3 Annual subs collection & insurance implications 11.4 New player policy 11.5 Coach education 11.6 GDPR regulations / membership database streamlining 11.7 Head coach ongoing 11.8 Online/electronic payments 11.9 CUD course (JC) 11.10 Jan 2020 start Clubmark renewal		
<b>12.</b>	12.1 <b>Meeting closed at 22.25</b>		
<b>Date of next meeting</b>	<b>TBC</b> (Section reports, proposals and update on actions to be submitted to LM by TBC)		